

# CALLICOON HILLS

Housekeeper- Callicoon Hills Hotel

Callicoon Center, Sullivan County, NY

Callicoon Hills is a destination for modern leisure and work travelers, nestled in the hills of Callicoon Center, NY. Dubbed 'an informal vacation resort', Callicoon Hills serves as a place for those who wish to retreat to nature without pretense, yet still value approachable luxury, personable hospitality and the comfort of thoughtful design.

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We are looking for energetic, friendly, passionate, responsible, and professional housekeepers to join Callicoon Hills. Ideal candidates will possess a passion for hospitality and have an extreme attention to detail, and uncompromising principles of customer service. We are a small boutique property and job flexibility is required.

As an important part of the team employee will receive:

- Health insurance
- Paid Time Off to support you in having an active life outside of work
- Property wide perks

Job Responsibilities

- Clean and arrange guest rooms to hotel standards for guest arrival
- Clean and maintain common areas of the hotel
- Stock and maintain housekeeping supply rooms
- Ensure a high level of customer service is performed at all times
- Assist guests with requests and questions as necessary
- Report any damages or repairs needed to management
- Report all lost and found items
- Adhere strictly to rules regarding health and safety and be aware of any company-related practices
- Sorting, washing, drying, pressing, and folding linen items
- Removing stains from items using the appropriate procedures
- Ensuring that the facility remains clean at all times
- Load all laundry into washer and add specified cleaning agents
- Sort and fold or hang clean dried items
- Maintain inventory of all cleaning supplies and communicate needs to general manager
- Maintaining all laundry equipment and inform facilities manager as to any maintenance needs
- Perform additional laundry services when necessary

### Who You Are:

- Commitment to the Callicoon Hills Values of:
  - Passion- Caring about what you are doing and always trying to do the best you can.
  - Compassion- Taking care of each other and our guests. Treating everyone like family.
  - Honesty- Doing the right things always, even when it's the hard choice to make. Giving and asking for honest feedback.
  - Curiosity- Desire to learn and improve ; both yourself and your workplace.

### Job Requirements

- High School diploma or equivalent preferred
- Knowledge of cleaning and sanitation products, techniques and methods
- Knowledge of cleaning sensitive materials
- Working knowledge of operating cleaning equipment
- Physical stamina and mobility including ability to reach, kneel and bend
- Ability to lift, push and pull required load (usually about 30lbs)
- Attention to detail
- Customer focus
- Reliability
- Planning and organizing
- Team work

Things you can expect are competitive living wages, property-wide perks, desirable benefits, and talent development opportunities. We are looking for passionate people to join our team, if that's you, we would love to talk to you.

*We are an equal opportunity employer and value diversity and inclusion at our company. We do not discriminate on the basis of race, religion, color, national origin, gender, sexual orientation, age, marital status, veteran status, or disability status.*