

HOT JOBS

Multiple Positions *The Rental Center of Monticello* Monticello, NY

Overview: the Rental Center of Monticello is looking for **LABORERS, a COUNTER PERSON, a YARD PERSON, and an EXPERIENCED SHOP MECHANIC.**

LABORER

Laborers capable of putting up and taking down large tents for parties and local events. Requires reliable physically fit individuals that can work as a team. Some heavy lifting involved.

COUNTER PERSON

Punctual, reliable, team player. Computer literate, self-starter. A basic knowledge of construction tools and equipment, and homeowner types of equipment, as well as party supplies and equipment. Positive telephone skills and willingness to go the extra mile to help the customer find what they need.

40-hour work week, normal business hours, partial days on weekends required.

Competitive starting pay based on experience and willingness to learn the position.

YARD PERSON

Job description: Intake rentals: from customers or Rental Center delivery drivers, login, and complete all paperwork. Check for damage, check fuel, oil, hours, and determine if repair or maintenance is required before the tool or machine can be sent out again, route and position equipment accordingly.

Photograph and document any damage to returned equipment and report that immediately to the front desk with the intake information. Include in the paperwork all customer comments and or complaints on the performance of the equipment.

Make sure all intake paperwork is submitted to the front desk in a timely fashion for input into the system. And repair requests are followed up on.

Sending equipment out: Check machines to be rented for fluid levels and other lubrication. Instruct customers on the basic SAFE operation of the machine and reiterate the Rental Center contract requirements for returning the equipment clean and undamaged.

EXPERIENCED SHOP MECHANIC

Job description: Intake rentals: from customers or Rental Center delivery drivers, login, and complete all paperwork. Check for damage, check fuel, oil, hours, and determine if repair or maintenance is required before the tool or machine can be sent out again, route and position equipment accordingly.

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APPLY: Call Jeff at 845-794-0100 or email rentalcenter@verizon.net