



Workforce Development Board of Sullivan, Inc.

Robert Green, Chair
Laura Quigley, Executive Director

Minutes September 10, 2019 – Full Board Meeting

Members Attending: Robert Green- Chairman, Jacob Lerner – Vice Chairman, Dory Alport – At Large, Gene Kelly – Treasurer, Judy Balaban- Secretary, Jim Boxberger, Denise Burgio, Olga Campos, Christopher Cerrone, Roy Dalton, Freda Eisenberg, Christine Knickerbocker, Peggy Marchese, Angela Patella, Jaime Schmeiser, Chris Schmidt, Susan Schmidt, Ray Stanishia, Claire Taggart, Donna Willi, Robert Wong.

Others Attending: Laura Quigley- CWD/ Executive Director, John Emminger – NYS Dept. of Labor, Klu Padu – Sullivan County Community College, Loreen Gebelein, CWD/Full charge Bookkeeper, Sharon Ferber, CWD/Administrative Assistant, Alana McGinnis – CWD, Business Service Representative, Lyle Mincheff- CWD/Youth Coordinator, Dana Borowski - Sullivan County Human Rights Commission .

Meeting called to order @ 8:04am

Board Business:

1. Approval of February 2019 and May 2018 Board Meeting Minutes – Robert Green
Motion: Jim Boxberger
Second: Jaime Schmeiser
Discussion: All in favor

2. Resolutions : Robert Green
 - A) Increase Wheels for Work Car Loan Amount from \$7,500.00 to \$10,000.00.
Motion: Claire Taggart
Second: Judy Balaban
Discussion: Mr. Green gave a brief overview of the Wheels for Work program for all new members unfamiliar with this program. Ms. Quigley elaborated on the car loan program and added that Sullivan County included \$100,000.00 in the budget to be used for 5 car loans for this year. She is also looking for addition funding thru grants CWD has applied for. All in Favor

 - B) Increase WIOA Training Cap from \$2,700.00 to \$4,000.00
Motion: Donna Willi
Second: Freda Eisenberg
Discussion: Ms. Quigley gave a brief overview of the WIOA training program for all new members unfamiliar with the WIOA program. All in Favor.

3. Director's Report – Laura Quigley
Highlights:

The new Move Sullivan Transportation program is now operational. The program averaged approximately 500 riders for the first week. A customer satisfaction survey is being developed.

Launch of the Governor's \$175 million Workforce Initiative that is going through the Regional Economic Development Councils (REDC). Hudson Valley Workforce Regional Directors have been meeting and targeting populations and services to include in the regional applications. The targeted populations will

include Veterans, individuals with disabilities, single parents, and re-entry (those leaving jail). The targeted support services and industries will be training, transportation and childcare. Each county will create what works for them within these categories. Ms. Quigley has put in for help with childcare for individuals that do not qualify for other assistance. She put in for \$315, 000.00 for Wheels for Work for car loans and insurance assistance as well as assistance to Orange and Ulster counties to set up Wheels for Work in their areas. The grant will also help with setting up literacy programs as well as continuing career readiness and training in construction & healthcare, transportation and hospitality.

CWD is continuing work with the Jail Administration to develop a program that will allow CWD to work with inmates in county jail before they are released. This program works with inmates to provide guidance and services so when they are released they will be in a better position to for success and have a positive connection in the community.

The Career Center is currently holding informational sessions twice per month to inform the public of all the services the Career Center has to offer.

The current labor force in Sullivan County is 40,900. We have never had a labor force this large. The unemployment rate in Sullivan County is currently 3.3%

4. Business Services Update – Ms. McGinnis reports that since June the Career Center has hosted 14 events (both informational and hiring events). We have had 115 job seekers attend these events resulting in 27 hires. OJT funding is still available and Ms. McGinnis encourages all employers to reach out to her and discuss how job training could help. She is also open to discussion for suggestions for the new business newsletter.
5. Dana Borowski was then introduced. Ms. Borowski is the Executive Director from the Sullivan County Human Rights Commission. She gave a power point presentation on the function of the Human Rights Commission. Following the meeting, she e-mail the power point presentation to all the board members. A copy will be kept for our records.
6. Lyle Mincheff was then introduced. Mr. Mincheff is the CWD Youth Program Coordinator. He gave his report on the Summer Youth Employment program for this year. He report that the SYEP program went well this year. He had a younger group of workers than in previous years. SYEP also coordinated with the ENGN program and several youths created short documentary films, two of which Mr. Mincheff shared with the Board members.

Mr. Green asked for a motion to Adjourn at 9:05am

Motion: Dory Alport

Second: Jacob Lerner

All in favor- Meeting Adjourned.