



Workforce Development Board of Sullivan, Inc.

Robert Green, Chair
Laura Quigley, Executive Director

Minutes of May 14, 2019 – Full Board Meeting

Members Attending: Robert Green- Chairman, Jacob Lerner – Vice Chairman, Dory Alport – At Large, Gene Kelly – Treasurer, Jim Boxberger, Denise Burgio, Olga Campos, Stacy Cohen, Roy Dalton, Christine Knickerbocker, Peggy Marchese, Dan O’Shea, Ray Stanishia, Donna Willi.

Others Attending: Laura Quigley- CWD/ Executive Director, Klu Padu – Sullivan County Community College, Sharon Ferber, CWD/Administrative Assistant, Angela Patella- ACCES –VR, Scott Palermo- President- BOCES Adult Education, Career and Tech.

Meeting called to order @ 8:04am

Board Business:

1. Approval of December 2018 and February 2019 Board Meeting Minutes – Robert Green
Unable to Approve minutes as we did not have a quorum.

Introduction of Guests:

Angela Patella will replace Dan O’Shea who is retiring.
Scott Palermo in for Susan Schmitt.

2. Director’s Report – Laura Quigley
Highlights:

Request for Proposal for Youth services was issued in April. We received four responses that are being reviewed.

Request for Proposal for Marketing/ Communication services was issued. We received three responses that are being reviewed.

County put together a Census Count Committee to encourage county residents to complete the Census questionnaire. Census tied to many funding sources. In addition to assisting with recruiting Census workers, the Career Center will be available to residents to complete the Census on line.

Developing a program that will allow CWD to work with inmates in county jail before they are released. This program works with inmates to provide guidance and services so when they are released they will be in a better position to for success and have a positive connection in the community.

Launch of the Governor’s \$175 million Workforce Initiative that is going through the Regional Economic Development Councils (REDC). Funding areas include public/ private partnerships to advance 21st century skills focusing on SUNY/CUNY systems, employer driven skills to help employers upgrade the skills of their current workforce, workforce solutions that allow local WDB’s to apply for regional grants. The regular REDC CFA funding process includes funding for child care and the Child Care Council is looking to apply for funding to increase the number of child care providers.

The unemployment rate for March is 4.2%. When comparing March 2016 with March 2019 data, Hospitality jobs have increased from 8% of total jobs to 15% of total jobs. Education & Healthcare and Government still make up roughly 50% of County jobs.

3. Business Services Update – Peggy Marchese reports hiring event on May 22 - Interim Healthcare, CRVI, Suburban Propane and Car Corner will be hiring.
4. Job Fair Update - Sharon Ferber reports that 63 Businesses and Service Providers participated and 109 job seekers attended. Positive response on the location from both job seekers and employers. Attendees came from Sullivan, Orange, Ulster and Genesee County. As of this date, six job seekers reported employment resulting from Job Fair.
5. Ms. Quigley presented the new Sullivan County Transportation Plan. There will be two public routes, Monticello to Liberty and the reverse with several stops throughout the county. The route will travel at 2 hour intervals, between the hours of 5:30am to 5:30pm with an express route starting the day. The routes will be free for the first 90 days with a small fare being attached at the end of the 90 day period. The routes will likely start in September and run from Monday through Friday. Expanded routes may be added in the future. Information will be available on the County Website.
6. Ms. Quigley discussed the On the Job Training (OJT) program which provides assistance to businesses to train new employees. This program allows for the businesses to receive reimbursement for 50% of the trainee's salary for up to six months or \$6000.00. These should be full –time permanent positions. Through funding from several grants 50 – 60 training spots are available. For more information and criteria regarding this program please contact Laura, Alana McGinnis or Sharon Ferber.

Mr. Green asked for a motion to Adjourn at 8:55am
No quorum - All in favor- Meeting Adjourned.