



Workforce Development Board of Sullivan, Inc.

Robert Green, Chair
Laura Quigley, Executive Director

Minutes of February 26, 2019 – Full Board Meeting

Members Attending: Robert Green- Chairman, Jacob Lerner – Vice Chairman, Dory Alport – At Large, Judy Balaban- Secretary, Jim Boxberger, Christopher Cerrone, Roy Dalton, Christine Knickerbocker, Peggy Marchese, Jaime Schmeiser, Claire Taggart, Marcia Valdes, Donna Willi.

Others Attending: Laura Quigley- CWD/ Executive Director, Loreen Gebelein-CWD/Special Projects Coordinator, Alana McGinnis- CWD/Business, Klu Padu – Sullivan County Community College, Sharon Ferber, CWD/Administrative Assistant, Nicole Congelosi, Supervisor NYSDOL.

Meeting called to order @ 8:04am

Board Business:

1. Approval of December Board Meeting Minutes – Robert Green
Unable to Approve minutes as we did not have a quorum.

Introduction of New Members – Christopher Cerone, Local 17 and Roy Dalton, DVJC.

2. Notice regarding Jeff Bank Signature cards:

Bank Accounts with Jeff Bank

In order to update the owners on our current accounts with Jeff Bank the following members are to be removed as signers: Eugene M. Kelly, Secretary; Jacqueline Leventoff, Treasurer; Joyce A. Salimeno, Past Chairman; and Judy Balaban-Kraus, Vice Chairman.

Robert S. Green, Board Chairman and Laura Quigley, Director are to remain as signers on the accounts and Eugene M. Kelly, treasurer; Judy Balaban, Board Secretary; Jacob Lerner, Board Vice Chairman; and Dory Alport, Member At-Large are to be added as signers to the accounts. All signers will have the power only to write checks, and there must be two signers on all checks.

3. Director's Report – Laura Quigley
Highlights:

All employment statistics remain strong. Employees from the closing Monticello Raceway have many employment opportunities available to them.

Liberty High School would like to start an internship program with the County similar to the program run by the Academy of Finance at Monticello Central School. These positions will be for credit. There are six students ready to start. The program provides a half a credit for 54 hours of work. One goal is to expand internships to include other schools in the County.

The Job Fair is scheduled for April 16, 2019 from 12:00 – 4:00 at The Sullivan Hotel in Rock Hill.

Jaime Schmeiser of the Sullivan County Chamber of Commerce has asked me to partner with her to form a workforce coalition. One of the goals is to provide messaging to recruit job seekers from outside of Sullivan County to gain employment and possibly relocate to Sullivan County.

4. Ms. Gebelein then gave the One Stop System Operators Report. They are still waiting for a referral form from the State. In the interim she is working on a form to be use between the partners. The county just received licenses for Adobe "In Design" program to be used to develop our own brochures. Olga Campos mentioned at the last partners meeting there is a foundation grant for college tuition assistance for any student between the ages of 18 – 24 going to a community college. Updating the County website regarding partner information.
5. Ms. Gebelein then gave the fiscal report. Still waiting for a report from the State regarding the audits done in October of 2018. She is waiting for documentation to be completed to update the Jeff Bank Accounts as stated above. She then reviewed the PY 17 & PY18 Budgets.
6. Business Services update –Ms. McGinnis reports the quarterly business newsletter was sent out in January. She would appreciate any feedback or suggestions. The calendar of recruitment events for 2019 has been created and distributed. The Career Readiness program is ready to begin this month. This program is available to any job seekers and businesses and will be provided at the Career Center. The first session will be March 28 & 29, 2019 and April 4&5, 2019 from 11:00am – 5:00pm.
7. The Board then discussed challenges in the workforce including hiring individuals with barriers such a mental health, physical disabilities, ex-offenders and drug/alcohol addictions. The other barriers include transportation and child care. As this subject has a broad range, the discussion had to be tabled due to time constraints and will be revisited at a future meeting.
8. Mr. Green asked for a motion to Adjourn at 9:15am.
Motion: Claire Taggart
Second: Dory Alport
All in favor- Meeting Adjourned.